KUMARGANJ COLLEGE

Govt. Aided General Degree College
P.O.- Kumarganj, Dist. Dakshin Dinajpur, Pin-733141

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Memo No.........................

Date...13/02/2025...

NOTICE

To: All HODs and Committee Chairpersons

Important: Use of Memorandum Numbers

As per the recent Governing Body meeting dated 11.03.2025, please note the following:

- All departmental notices, official letters, and communications to students, staff, Principal, or other authorities must include a memorandum number.

- The list of memorandum numbers is attached to this notice for your reference.

- Please ensure that you maintain this protocol accordingly.

Your cooperation and compliance are appreciated.

Thank you,

Principal

Prof.(Dr.) Dipak Mondal
Principal
KUMARGANJ COLLEGE
P.O.-Kumarganj, D/Dinajpur